

# Yi Yu Zhuang

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Job Objective	Management Trainee	
<b>Profile</b>	<ul style="list-style-type: none"><li>· Energetic, organized, hard working and reliable</li><li>· Passionate to learn and grow</li><li>· High emotion quotient in working</li><li>· strong people skills, communication and leadership competencies.</li></ul>	
<b>Education</b>	<ul style="list-style-type: none"><li>· <b>B.A, Department of English and American Literature</b> National Central University (Expected June, 2005) <i>Related coursework</i><ul style="list-style-type: none"><li>*Business communication    *English for Practical Purposes</li><li>*Business Management       *Advanced English oral training</li><li>*Translation: Theory and Practice</li></ul></li></ul>	
<b>Experiences</b>	<ul style="list-style-type: none"><li>· Front desk clerk, Blockbuster (2004)</li><li>· Waitress, Timothy Breakfast Workshop (summer, 2004)</li><li>· Teaching assistant, Joy English School (2002~2003)</li><li>· English tutor (2001~now)</li><li>· Captain of basketball team, NCU Eng Department(2003~2004)</li><li>· Journalism Summer Camp, NTU (2004)</li></ul>	
<b>Language Skill</b>	Mandarin	Expert
	English	Expert
	Taiwanese	Expert
	Japanese	Beginner
<b>Other Skills</b>	<ul style="list-style-type: none"><li>· Keyboard 50 wpm in both English and Chinese with accuracy</li><li>· Familiarity with Word, Excel, and PowerPoint.</li></ul>	